

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: June 13, 2016

Meeting called to order by: Chair Glen Borland called the meeting to order at 8:30 a.m.

Members Present: Borland, Hartz, Patrick, Zastrow. Klubertanz absent.

Agents Present: Eisenmann, Georgson and Grabow

Others Present: Jim Schroeder, County Board Chair; Ben Wehmeier, County Administrator

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Roll Call (establish a quorum)

Approval of Agenda for Possible Rearrangement: None

Approval of May 9, 2016 Meeting Minutes: Motion was made by Patrick and seconded by Zastrow that the minutes of the May 9, 2016 meeting be approved. Motion approved: 4-0.

Communications: None

Public Comment: None

Item: Orientation to University Extension Education Committee Members

Hartz was given an agenda packet. The office will mail the agenda packet to Klubertanz. Grabow stated that every month committee members receive a form of training during the agents monthly reports. Wehmeier will check in with Schroeder on Klubertanz.

Item: Discussion of Jefferson County potentially hosting Farm Technology Days in 2019

Georgson stated that there has been a fairly good response from the production agriculture industry. A second mailing was send to agriculture businesses. An informational meeting will be held on Monday, June 27 at 9 a.m. with Matt Glewen, General Manager for Farm Technology Days. Committee members were encouraged to attend. Discussion occurred.

Item: Update, Discussion and Input on the nEXT Generation Model

Grabow commented that work teams are being assembled; it is hard to know how many there eventual will be. The work teams require a very intensive time commitment; up to 8 hours a week for participants. Eisenmann added that through her discussions the County partners will provide input and reaction to proposals; maybe a little less strenuous. Grabow commented that the office is glad that Wehmeier has agreed to be part of the CNRED work group.

Item: Review of 2016 Department Budget

Budget is on track. With the position vacancies, the budget for 2016 will be in good shape.

Item: Update on Administrative Assistant Position

Georgson updated the committee that Lindsey Schreiner has accepted another position. He stated that this has increased the work load for Kim in the front office who is already providing support for the 4-H program in the absence of the 4-H Youth Development Agent.

Item: Update on the Refilling of the 4-H Youth Development Agent Position

Eisenmann stated that she has had contact with Matt Hanson. Hanson is working with Human Resources and is hopeful that the position will be posted by mid-June. Eisenmann stated that committee members should hold Monday, September 12 date for the final interviews.

Item: Update on the Refilling of the CNRED Agent Position

Steve handed out a copy of “Purpose, Focus and Unique Needs: A Rationale for Immediately Reestablishing the Position in the County” to the committee. Grabow explained that he does not see a bridge scenario being a successful option for Jefferson County. Discussion occurred.

Item: Discussion of Monthly Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided by Eisenmann, Grabow and Georgson. This will be Grabow’s last meeting. Borland and committee thanked him for his years of service and excellent work.

Upcoming Agenda Items and Meeting Dates:

The next committee meeting will be held on July 11, 2016.

Adjournment:

A motion was made by Zastrow, seconded by Patrick, to adjourn the meeting at 9:39 a.m. Motion passes: 4-0.

Secretary